



**SOQUEL CREEK  
WATER DISTRICT**

# Submeter Rebate Application

## Submeter Rebate

The Soquel Creek Water District provides rebates, of up to \$150 per meter, to customers that install submeters at apartment complexes, condominiums, mobile homes, commercial complexes, and landscapes. Please see our website at [www.soquelcreekwater.org](http://www.soquelcreekwater.org) or call (831) 475-8500 for more information.

**This rebate requires a pre-construction inspection and a post-construction inspection by SqCWD personnel. Please read the Rebate Program Requirements on the backside of this Application.**

Indicate the total number of new submeters and the date of installation. **Complete the Account and Applicant Information below.**

Property Type	Number of Meters	Cost	Date Installed
Duplex, Triplex or Fourplex			
Business/Commercial			
Townhouse/Condominium Complex			
Mobile Home Park			
Apartment Complex			
Dedicated Landscape			

### Account & Applicant Information

Type of Account:  Single-Family  Multifamily  Commercial  Institutional  Other

Property address		City	Zip Code
Applicant name		Name on water account (if different from applicant)	
Account Number		Assessor's Parcel Number (APN)	
Applicant mailing address (if different from property address)		City	State
		Zip Code	
Daytime phone number	Alternative phone number	e-mail address (optional)	

**Complete both sides of application.**

See other side for rebate program rules, requirements and signature.

## Submeter Rebate Application: Rules & Requirements

1. An original, dated sales receipt must be provided with itemized cost(s), form of payment and name of vendor. Original receipt or invoice for cost of labor must be provided. If you need the original receipt(s) returned, please enclose a self-addressed, stamped envelope with your rebate application. For online purchases, a print out of the final invoice and an original packing or delivery slip is required. Purchases of used items do not qualify for rebate.
2. All rebate applications must be signed by the legal property owner.
3. This rebate requires a pre-construction inspection by Soquel Creek Water District (SqCWD) staff.
4. Installation and post-inspection must be completed within 6 months of submitting the rebate application.
5. After the work is complete, please provide copies of the installation invoice, copies of the permit from the California Housing and Community Development where applicable, and the submeter certificate from the Santa Cruz County Department of Weights and Measures .
6. No rebate will exceed the purchase price of the item(s) and labor cost for installation, for a total rebate amount of up to \$150 per meter. Permits, certification, registration, maintenance and software or billing costs are not covered by this rebate.
7. The rebated equipment must be installed at an existing SqCWD service address and must be installed prior to receiving the rebate. New development and replacement of existing meters are not eligible for rebates.
8. Rebates are applied as a credit that will appear on a subsequent water bill (see exceptions below). The account must be in good standing to receive a credit. Upon closing an account, the rebate credit balance will be mailed to the account holder. In the event that an account is closed but then a new account is opened with the District, the credit will be transferred to the new account. Allow four weeks from the date of rebate approval for credit processing.
9. You will be issued a check in lieu of a credit if: (1) the SqCWD water service is in the name of a Home Owner's Association or Condominium Board and you are the legal property owner of the dwelling unit; or (2) you are the legal property owner (but not the account holder) and you purchased the rebated item(s) for your property. The Soquel Creek Water District will issue a rebate check to the property owner within 4 weeks of the meters placement in service.
10. Installation of any rebated device, appliance or fixture is the sole responsibility of the applicant, as is determination of the adequacy and compatibility of the existing plumbing system.
11. The applicant is solely responsible for the proper disposal of all materials associated with the installation of rebated fixtures and equipment and the SqCWD assumes no responsibility or liability. Please recycle materials.
12. SqCWD does not endorse specific brands, products or dealers; nor does it guarantee materials or workmanship; acceptance of such is customer's responsibility.
13. SqCWD assumes no responsibility or liability for any damage that may occur to an applicant's property as a result of participation in this program. Due to circumstances beyond its control, SqCWD cannot guarantee that installation of rebated fixtures or measures will result in lower utility costs.
14. The IRS requires all rebate program participants receiving \$600 or more per calendar year in rebates to be issued an IRS Form 1099 unless exemptions apply. If you have received rebates from Soquel Creek Water District (SqCWD) totaling \$600 or more in the current calendar year, you must submit a completed IRS W-9 Form with your rebate application to receive a rebate. The Social Security or Tax ID number requested in the rebate application process is in compliance with exemptions to the Federal Privacy Act of 1974, 42 UCS 405 (c)(2)(c). Social Security numbers provided as part of the application process are held in confidence under terms of the Privacy Act and are not divulged or otherwise conveyed to individuals or organizations outside the SqCWD Rebate Program.
15. SqCWD may at any time, modify, suspend, or terminate this program without prior written notice.
16. Incomplete or illegible applications will be denied.
17. A SqCWD representative must be permitted to inspect the property to verify installation and proper construction if requested.

**I have read, understand, and agree to the Rebate Program Rules & Requirements as stated above.**

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Property Owner's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
(if different than applicant)

After completing BOTH sides of this application, mail application and original receipt(s) to:  
**Soquel Creek Water District P.O. Box 1550 Capitola, CA 95010** Please note: If you have received more than \$600 in rebates during the current calendar year, also include a completed IRS W-9 form.

**District Use Only:** Application approved  Total rebate Amount granted \$\_\_\_\_\_ Application denied

Staff Reviewer \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

Inspection by: \_\_\_\_\_ Waived  Date: \_\_\_\_\_