



**SOQUEL CREEK
WATER DISTRICT**

APPLICATION FOR ALTERNATE WATER METERING SYSTEM

You have requested an application for an alternate metering system.

This letter describes the alternate metering system available to you in lieu of Soquel Creek Water District's (SqCWD's) standard metering system which utilizes Advanced Metering Infrastructure (AMI) technology. It sets forth steps you must take and responsibilities you must accept in order to receive an alternate metering system at your property.

SqCWD's default AMI metering system

All District water connections will be provided a meter with AMI technology, unless the property owner has specifically opted out with the attached application. With AMI, the register component of the meter transmits a radio frequency signal to a base station located at an existing District facility. From there, the information is available to the customer and the District for the purposes of billing and better water management. This metering system is maintained and read by SqCWD at no charge. Some customer benefits of the AMI system include daily leak detection and access to a customer portal which breaks down hourly, daily, and monthly water consumption.

SqCWD's alternate AMI metering system

The alternate metering system consists of direct-read meters that have historically been used by SqCWD to monitor water usage. Direct-read meters are not electronic, do not transmit information via a radiofrequency signal and therefore, must be manually read by SqCWD staff at the end of each billing period. Collecting meter reads from a small number of direct-read meters located randomly throughout the District requires a dedicated staff effort as compared to collecting meter reads remotely with AMI technology. **Therefore, SqCWD customers who have opted out of receiving an AMR meter will be assessed a manual meter reading fee of \$10.00 per meter read performed for billing purposes.** Meter reads are currently collected every month, so the annual cost to customers who request an alternate metering system is currently \$120.00. Meter reads performed in association with leak investigations or other customer service will be at no charge.

If you choose the default metering system (i.e. the AMI system), no further action is required. Property owners who desire an alternate metering system must fill out the application form on the reverse side of this letter, sign and date the application, and return it to SqCWD.

Upon receipt of your completed application, SqCWD will send you a letter confirming your choice of an alternate metering system. If your meter has already been replaced with an AMI equipped meter, SqCWD will remove it and install an alternate metering system at no cost.

If you have any questions regarding the application form or the process, please call SqCWD at (831) 475-8500 ext. 124.

Please return completed and signed applications to:

**Soquel Creek Water District
Attn: Conservation and Customer Service Field Manager
P.O. Box 1550
Capitola, CA 95010
Phone: (831) 475-8500 Fax: (831) 475-4291**



APPLICATION FOR ALTERNATE METERING SYSTEM IN LIEU OF ADVANCED METERING INFRASTRUCTURE (AMI) TECHNOLOGY

Applicant Information		
Last Name:	First:	M.I.:
Service Address		
Street Address:		
City:	State:	ZIP:
Mailing Address		
Street Address or P.O. Box:		
City:	State:	ZIP:
Phone:	E-mail*:	
Account Number:		

***All of the above requested information is needed to process this application. However, if you do not have an e-mail address, please indicate "NA"**

SIGNATURE AND CERTIFICATION OF ACCEPTANCE OF RESPONSIBILITIES	
<p>I certify that I am the legal property owner of the above listed service address and that I have received and reviewed the technical information about the AMI system and am requesting Soquel Creek Water District to install a direct-read meter at my service address.</p> <p>I understand that in order to recover the cost of the service required to manually read the meter at this service address, Soquel Creek Water District will charge the account holder \$10.00 for every meter read performed for billing purposes. This charge will be applied to the regular bill for the service address listed above and will be subject to the same collection policies as all other water service charges. I understand that this fee may increase in the future.</p>	
Signature of Property Owner	Date

If you have any questions regarding this application form or the process, please call Soquel Creek Water District at (831) 475-8500 ext. 124.

Please complete, sign and date this application and return to:
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